

## 2020 Worksheet: Navigation Essentials

When you have completed this training, you will understand how to perform the following tasks:

- Navigate the user interface
- Save a worksheet
- Add product to the worksheet
- Browse the Content Explorer
- Make a different line item current
- Select items with various techniques
- Clear a selection set
- Make no line item current
- Edit current/selected line item(s)
  - Delete item
  - Cut item
  - Copy item
  - Paste item
- Apply options to a line item
- Customize columns
  - Turn on/off
  - Move
- Print a worksheet

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[Rendering Essentials for 2020 Giza](#)  
[Advanced Rendering for 2020 Giza](#)

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