

2020 Worksheet: Templates & Discounts

When you have completed this training, you will understand how to perform the following tasks:

- Create a price adjustment
- Create a template of
 - Columns
 - Page Setup
 - Header/Footer
 - Price Adjustments
- Apply discounts
 - Manually
 - By selection
 - By criteria
- Create discount schedule
- Save discount schedule to use with other worksheets
- Load and apply discount schedule in another worksheet
- Sort line items
- Subtotal line items
- Export worksheet for order entry
- Import sif format

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