



2020 Office Training

Expert training from our professionals. Maximize your investment in 2020 software by becoming a more knowledgeable and efficient user. Train in a classroom or choose virtual instructor-led classes. We also have a self-paced training option that lets you learn the basics at your own convenience.

2020spaces.com/training/2020office

2020 Commercial Training

2-Day Classroom Training

Classroom training gets you out of the office, away from your phone and allows you to concentrate in a dedicated learning environment. 2020 will provide the facility, computers with the software installed, electronic manuals and professional trainer.

Class	Fee*	Duration
2020 Worksheet	\$845	2 days
2020 Giza & 2020 Visual Impression <i>(does not include 2020 Worksheet)</i>	\$845	2 days
2020 Cap & 2020 Visual Impression <i>(does not include 2020 Worksheet)</i>	\$845	2 days
Intermediate 2020 Cap & 2020 Worksheet	\$845	2 days

*Personal expenses and accommodations not included.

*Early bird discount available if booked 32 days in advance.

View the training schedule at
2020spaces.com/training/2020office

Customized Onsite Training

Onsite training is held at your facility and you will work with a professional trainer to customize the class agenda to fit the specific needs of your students. We would like to see this set up in a typical classroom style. It is highly recommended to provide a computer for each student, an overhead projector or large TV for the trainer to connect to.

- Pricing is \$2695 per day, plus travel expenses for one trainer.
- Class size limited to fifteen (15) students.
- Early bird discount available if booked 32 days in advance.

Please contact our sales team for a quote at:

office.sales@2020spaces.com

Benefits

Live

All classroom courses are live and instructor led with no more than 15 students in each course. They are comprehensive, covering a variety of topics.

Intensive

2 days of dedicated, continuous software training.

Focused

Students are at a dedicated site/location for a specified period with minimal distractions.

Comprehensive

The complete set of course topics are covered in a preplanned, organized fashion to maximize learning over a limited time.

Custom

Onsite training courses may be adapted to specific needs and business processes.

Personal

In-person interaction promotes closer attention to individual student needs.

2-Hour Virtual Classroom Training

Sign up for one or more of our 2-hour, instructor-led, virtual classes to maximize your investment in 2020 software. All virtual classes are hands-on. We recommend that you already have 2020 software installed, connect with high-speed internet, use a headset or speakerphone for the teleconference and sit in a quiet area to avoid distractions.

Looking for an agenda that is not listed? Customized virtual training is also available at \$185/student/hour.

View the virtual classroom calendar and detailed agendas at
2020spaces.com/training/2020office

2020 Worksheet

Suggested Track for New Users	Fee*	Complementary & Advanced Courses	Fee*
2020 Worksheet: Navigation Essentials	\$125	2020 Worksheet: Templates & Discounts	\$225
2020 Worksheet: Product Specification	\$225	2020 Worksheet: Report Designer	\$225
2020 Worksheet: Efficiency Tools	\$225	2020 Worksheet: Condensed Overview	\$225

2020 Cap

Suggested Track for New Users	Fee*	Complementary & Advanced Courses	Fee*
2020 Cap: AutoCAD Essentials	\$125	2020 Cap: Panel Builder	\$225
2020 Cap: Drawing Essentials	\$125	2020 Cap: Productivity	\$225
2020 Cap: Drawing Efficiency	\$225	2020 Cap: Tips & Hints	\$225
2020 Cap: Managing Typicals	\$225	2020 Cap: Condensed Overview	\$225
2020 Cap: Creating Custom Items	\$225		

2020 Giza

Suggested Track for New Users	Fee*	Complementary & Advanced Courses	Fee*
2020 Giza: Drawing Essentials 1	\$125	2020 Giza: Drawing a Building	\$225
2020 Giza: Drawing Essentials 2	\$125	2020 Giza: Frame Designer	\$225
2020 Giza: Furniture Layouts	\$225	2020 Giza: Condensed Overview	\$225
2020 Giza: Drawing a Room	\$225		

2020 Visual Impression

Suggested Track for New Users	Fee*	Complementary & Advanced Courses	Fee*
2020 Visual Impression: Rendering Essentials	\$125	2020 Visual Impression: Advanced Rendering	\$225

*Early bird discount available if booked 32 days in advance.



Terms & Conditions

Registrations for each training course will be confirmed once all billing information is received in full. Substitutions (name changes) are accepted at any time prior to the event.

Notice of cancellation must be made in writing to 2020 at office.training@2020spaces.com and is subject to the following terms:

Cancellation Policy

- You are eligible for a refund of 100% if you notify us 32 days prior to the start of classroom training and 14 days prior to the start of virtual training.
- You are eligible to receive a 50% credit toward a future class registration if you notify us less than 32 days prior to the start of a classroom training and 14 days prior to the start of a virtual training.
- No-shows are not eligible for a refund or credit.

2020 reserves the right to cancel courses, change course date, change instructors, or change course content. In the rare case that a course must be canceled or changed, registrants will be informed 14 days prior to the start of the course. All refunds will be processed within 14 days.

Training Documentation

All training manuals are the proprietary and copyrighted material of 20-20 Technologies Commercial Corp. You are expressly prohibited from publishing, reproducing or transmitting training materials, in whole or in part by electronic, photocopy or mechanical means without the written permission of 20-20 Technologies Commercial Corp.

Travel Arrangements

Classroom Training: All travel arrangements are the responsibility of the registrant.

Onsite Training: Trainer's travel expenses are totaled and invoiced after the training has taken place. Estimates can be requested prior to training.

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Pune, India